

# Giving Tree School Enrollment Request

## SCHEDULING:

We encourage a schedule of M/W/F or T/TH to provide consistency within the group of children to aid in the development of their social relations. Three years old must enroll a minimum of 2 days per week, and four and five year olds a minimum of 3 days per week. The Giving Tree will also try to accommodate individual families if space is available for those needing a schedule of 4 or 5 days per week.

## HOURS:

Students arrive between 8:30 – 8:50 am

Half day students depart at 11:30 am

Half day student who stay for lunch depart at 12:15 pm

Full day students depart between 3:45-4:00 pm

Extended hours are available, and the monthly tuition will reflect the additional hours.

- Early drop off between 8:00-8:30
- Late pick up between 4:00- 5:00
- Half day students may stay for lunch, then depart at 12:15

## TUITION:

Tuition is based on a sliding scale fee. Tuition is divided into 10 equal payments. The first tuition payment will be made as your non refundable deposit to secure enrollment. The 2<sup>nd</sup> through 10<sup>th</sup> payment will be made consecutively beginning September through May.

## ENROLLMENT PROCESS:

1. Submit Enrollment Request Form and fee of \$50.00 [refundable only if a position does not become available by September 1<sup>st</sup>]
2. Visit Giving Tree-either during an Open House, or a schedule appointment
3. Submit tuition agreement and one month's tuition as a non-refundable deposit to secure admission and desired schedule
4. Submit Admission Packet

----- Please tear off and send with your deposit-----

MAIL TO: Giving Tree School, 3 Wood Avenue, Gill, MA 01354

Include Enrollment Fee of \$50

CHILD'S NAME \_\_\_\_\_ Birth date: \_\_\_\_\_

Parent's Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Requested schedule: \_\_\_\_\_

\_\_\_ I request that my family be considered for the sliding scale. [Note: Families approved for levels 1, 2 or 3 are required to apply for the Community Partnership of children or Voucher Program]

Please tell us how you learned about Giving Tree School \_\_\_\_\_

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